

***SAMPLE RESUME: COMBINATION FUNCTIONAL/CHRONOLOGICAL FORMAT***

**ADAM A. ADAMS**  
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**PRACTICE SUMMARY**

**Civil litigation** with an emphasis on business, real estate and financial services disputes.

- Extensive experience in the management and trial of litigation matters in state and federal courts, as well as in arbitration, mediation, mini-trial and other alternative dispute resolution proceedings.
- Cases have ranged from simple contract disputes to complicated, multi-party litigation in diverse areas of substantive law, including construction defects, lender liability, commercial and shopping center leases, insurance, business and lending frauds, officer and director liability, professional liability and unfair business practices.
- Particular expertise in California real estate law (including real property secured transactions, leases, developer's and contractor's liability, real estate appraisal practice and property tax assessments), insurance law (including, particularly, defense and coverage issues under financial institution bonds, commercial general liability, title and directors and officers liability insurance policies), the preparation, examination and cross-examination of expert witnesses, including lawyers, accountants, architects, appraisers and scientists, and the coordination of related litigation occurring simultaneously in different venues.
- Extensive experience in coordinating the defense of multiple defendants in large class actions, including the coordination of extensive discovery proceedings among numerous joined defendants.
- Consultant to other partners on matters of strategy and tactics in sophisticated business litigation.

**PROFESSIONAL EXPERIENCE**

February, 2006 to present

***ABC Law Firm***, Los Angeles, California  
Litigation partner, head of litigation group and general counsel to the firm responsible for all phases of litigation, including alternative dispute resolution proceedings for commercial and real estate clients.

May 1999 to January, 2006

**DEF Law Firm**, Los Angeles, California  
Litigation partner responsible for all phases of litigation including alternative dispute resolution proceedings for major financial institutions and commercial and real estate clients.

September, 1988 to April, 1999

**GHI Law Firm**, Los Angeles, California  
Associate; Partner in same practice areas as above, with a concentration on financial institutions.

September, 1987 to September, 1988

**The Honorable Joseph Judge**, Associate Justice  
California Supreme Court, San Francisco, California  
Law clerk responsible for preparation of bench memoranda and draft opinions.

## **EDUCATION**

J.D. 1987, **Top Law School**, Los Angeles, CA  
Order of the Coif; Note & Comment Editor, Law Review; American Jurisprudence Awards in Remedies, Commercial Law and Secured Transactions

B.A. 1984, **Prestigious College**, Boston, MA  
Major: Political Science, *cum laude*

## **BAR RELATED AND COMMUNITY ACTIVITIES**

- Lectured and published in various substantive legal areas.
- Participated as a panelist for California Continuing Education of the Bar programs and co-authored the C.E.B. book, Litigation Practice and annual supplements.
- Served as a Judge Pro Tem of the Los Angeles Municipal Court, an Arbitrator for the Superior Court of the State of California and on the Joint Settlement Officer Program for the Superior Court.
- Member of the California Bar since 1987 and active on several local and state bar and American Bar Association sections and committees.
- Community activities include member of the Board of Directors of LA Food Bank, member of the Board of Directors of The American Institute, member of the Board of Governors of the City Club.

## **INTERESTS**

Golf, international travel, reading mystery novels.